

# **OFFICER VIRTUAL ACADEMY**

## **COURSE SYLLABUS:**

### **Evidence Management & Storage**



#### **Course Location:**

This is a virtual course, offered online only and available to registered users of the Officer Virtual Academy at all times.

#### **Instructor Information:**

**Hilary Rodela, Private Investigator, former CSI**

Hilary Rodela is a former crime scene investigator and evidence technician. She has worked at the Ruidoso (NM) Police Department and the Lubbock (TX) Police Department. She is currently a licensed private investigator for the state of New Mexico, working criminal cases and volunteers with the Cold Case Foundation. Mrs. Rodela is also pursuing fingerprint expertise as well as other courses to sharpen her investigative skills. She is the former Associate News Editor for [officer.com](http://officer.com), and is also a curriculum developer for the National Investigative Training Academy.

#### **Course Description:**

This course is a basic overview of storing and managing evidence. It will cover the proper way to store and manage evidence. The course will include ways to store evidence that will save space along with a brief overview of what to do with evidence for destruction.

#### **Prerequisites:**

There are no prerequisites for attending this program.

#### **Course Sequencing:**

- I. Overview of evidence storage and management
- II. Proper ways to store particular types of evidence
- III. Tips on ways to store evidence efficiently
- IV. Brief overview of evidence for destruction
- V. Conclusion

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#### **Course Objectives:**

To learn the best practices for safety and security at a crime scene.

#### **Course Materials:**

PDF Handout of PowerPoint Slide presentation

PowerPoint Show with information from course videos

44 minutes

Additional Resources:

<https://www.officer.com/investigations/forensics/evidence-collection/article/12206690/evidence-storage-innovations>

<https://www.officer.com/investigations/forensics/digital-forensics/article/21141459/advancing-cases-on-the-spot>